

Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act ("APRA"), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

Fiscal Year: FY20

Agency: Executive Office of Health and Human Services

Vendor Name: JSI RESEARCH & TRAINING INSTITUTE INC

Total Amount Paid to Vendor for Services: \$309,250.18

Summary of Services Rendered to Agency:

Identifying Code	Service Type	Description	Amount	Notes
PO 3557685	Financial Services: Other		\$ 262,944.79	
PO 3665688	Financial Services: Other		\$ 46,305.39	

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

Contents:

Item Number	Document ID	Description	Notes
Item 1	PO 3557685	Purchase Order contract	
Item 2	PO 3665688	Purchase Order contract	

ITEM 1



**State Of Rhode Island
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860**

Blanket Releases
 3557685, 0

V E N D O R	JSI RESEARCH & TRAINING INSTITUTE INC 44 FARNSWORTH ST BOSTON, MA 02210-1209 United States
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Purchase Order Number	3557685-4
Revision Number	0
Reference Contract Number	
PO Date	30-JUL-2019
Approved PO Date	30-JUL-2019
Buyer	- - Autocreate, *

S H I P T O	EOHHS-EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES 3 WEST ROAD CRANSTON, RI 02920 United States
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Type of Requisition	
Requisition Number	1620764
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	4911
Requester Name	Nicotero, Michelle R
Work Telephone	401-462-6850

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

PO DESCRIPTION: APA-18010 Salaries - NTE \$200,201.00

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		APA-18010 Salaries - NTE \$200,201.00	10218.65	Each	1	10,218.65
2		APA-18010 Fringe Benefits-NTE \$76,076.00	3913.41	Each	1	3,913.41
3		APA-18010 Contractual Services- NTE \$519,831.00	168745.85	Each	1	168,745.85
4		APA-18010 In-State Travel- NTE \$3,270.00	679.76	Each	1	679.76
5		APA-18010 Postage/Office Supplies/Expenses- NTE \$14,512.00	1933.87	Each	1	1,933.87
6		APA-18010 Telephone/Cable /Internet-NTE \$5,005.00	881.26	Each	1	881.26

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED:
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT

 Nancy R. McIntyre

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
7		APA-18010 Information System- NTE \$ 10,010.00	1762.57	Each	1	1,762.57
8		APA-18010 Property Rent-NTE \$10,010.00	1762.57	Each	1	1,762.57
9		APA-18010 Heat and Utilities-NTE \$4,004.00	712.2	Each	1	712.20
10		APA-18010 Accounting Support-NTE 10,010.00	1762.57	Each	1	1,762.57
11		APA-18010 Mini-Grants and Incentive-NTE \$82,000.00	62225	Each	1	62,225.00
13		APA-18010 Agency Overhead-Indirect- NTE \$ 43,043.00	8347.08	Each	1	8,347.08
Total: 262,944.79 (USD)						

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ITEM 2



**State Of Rhode Island
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860**

Blanket Releases
 3665688, 1

V E N D O R	JSI RESEARCH & TRAINING INSTITUTE INC 44 FARNSWORTH ST BOSTON, MA 02210-1209 United States
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Purchase Order Number	3665688-1
Revision Number	1
Reference Contract Number	
PO Date	06-FEB-2020
Approved PO Date	20-JUL-2020
Buyer	Autocreate, * -

S H I P T O	EOHHS-EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES 3 WEST ROAD CRANSTON, RI 02920 United States
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Type of Requisition	
Requisition Number	1648582
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	4911
Requester Name	Nicotero, Michelle R
Work Telephone	401-462-6850

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TERM: 02/04/2020 - 03/31/2021

AMOUNT: \$163,000.00

AS INDICATED ON THE ATTACHED AGREEMENT BETWEEN THE EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES (EOHHS) AND JSI RESEACH & TRAINING INSTITUTE INC, WHICH, IN CONFLICT, ARE SUBSERVIENT TO THE RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE.
<https://rules.sos.ri.gov/regulations/part/220-30-00-13>

AGENCY CONTACT:
 CHANTELE ROTOLO
 401-462-6314
 CHANTEL.ROBOTO@OHHS.RI.GOV

SUPPLIER CONTACT:

INVOICE TO

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JSI RESEARCH & TRAINING INSTITUTE INC
SHANNON SPURLOCK

Reference Documents: 3665688.pdf

PO DESCRIPTION: APA-19909 CONTINUE WORK THAT HAD BEGUN UNDER SIM GRANT, TO EXPAND A CLAS CAREER PATHWAY AND MENTORSHIP PROGRAM WITH COMMUNITY ORGANIZATIONS IN RHODE ISLAND - NTE: \$163,000.00

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		APA-19909 CONTINUE WORK THAT HAD BEGUN UNDER SIM GRANT, TO EXPAND A CLAS CAREER PATHWAY AND MENTORSHIP PROGRAM WITH COMMUNITY ORGANIZATIONS IN RHODE ISLAND - NTE: \$163,000.00	46305.39	Each	1	46,305.39
Total: 46,305.39 (USD)						

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